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Confidential Reference Form

This portion is to be filled out by the applicant.

I waive my right to review this reference at a later date.

Applicant Name (please print clearly) _____

Applicant Signature _____ Date _____

The portion below is to be filled out by the reference.

Hello! You have been asked to complete this form on behalf of an individual applying to tutor with the Alexandria Tutoring Consortium (ATC). The applicant will provide one-on-one tutoring in reading to a first or second grader at the school during the school day. The applicant has waived his/her right to review this reference, so you can be completely candid in this form. Please complete this form & return it to ATC via mail or fax ASAP.

How long and under what circumstances have you known the applicant?

If applicable, when & where have you observed the candidate working with young children?

Would you be comfortable having the applicant tutor a child in your family? If no, please explain or contact ATC directly.

Thank you for your thoughtful response.

Reference Name (please print clearly) _____

Reference Signature _____ Date _____